

Minutes of the Executive Committee
Monday, August 18, 2008

Chair Dwyer called the meeting to order at 8:30 a.m. and led the committee in the Pledge of Allegiance.

Committee Members Present: County Board Supervisors Jim Dwyer, Pat Haukohl, Bonnie Morris, Duane Paulson, Dave Swan, Fritz Ruf, Tom Schellinger. Morris left the meeting at 12:10 p.m.

Also Present: Corporation Counsel Tom Farley, Deputy County Clerk Kelly Yaeger, Director of Administration Norm Cummings, WCFLS Director Tom Hennen, Budget Management Specialist Linda Witkowski, Legislative Policy Advisor Dave Krahn, Chief of Staff Mark Mader, Office Services Coordinator Windy Jicha, Bill Mitchell, Financial Analyst Bill Duckwitz.

Closed Session: The Executive Committee will Move to Go into Closed Session Pursuant to State Statute 19.85 (1)(g) Regarding Strategy with Respect to Litigation the County is Involved in: Waukesha County versus Nationwide Insurance

MOTION: Haukohl moved, Morris second, to go into closed session pursuant to State Statute 19.85 (1)(g) regarding strategy with respect to litigation the county is involved in: Waukesha County versus Nationwide Insurance. Motion carried 7-0.

With no objection, the committee left closed session and reconvened in open session at 9:26 a.m.

Discuss and Consider Resolution 163-R-002: Recognizing September 10 – October 10 as Voter Registration Month in Waukesha County

MOTION: Paulson moved, Ruf second, to approve Resolution 163-R-002.

Yaeger said this ordinance recognizes September 10 through October 10 as Voter Registration Month and promotes early voter registration. There are 22K eligible voters in Waukesha County not registered to vote. Pre-registration allows the voting process to move along faster and more efficiently and reduces lines at the polls.

Motion carried 7-0.

Discuss and Consider Ordinance 163-O-030: Repeal Section 11-4 (C)2 Relating to Distribution of County Library Levy to Waukesha County Federated Library Communities, and Create Section 11-8, Relating to Establishing a County Library Tax Distribution Formula of the Waukesha County Code of Ordinances

MOTION: Morris moved, Ruf second, to approve Ordinance 163-O-030.

Cummings said the key to the formula is that the more TNR borrowing and net crossover circulation a library has, the more money they get. The change includes a stability factor so libraries' allotments cannot decrease more than 5% or \$5K whichever is less. The only way libraries would lose large amounts of funding is if the levy drops dramatically. Cummings also explained that 2% of any year's levy is set aside in a state aid fund. This money would be used if the levy decreases more than 2%. Hennen said he does not see the levy amount changing dramatically unless another library merger took place or a new library was developed. There could be a disruption in funding if there is not enough circulation at a library.

Mitchell said this formula does not affect the amount of tax collected, just the distribution and provides more protection for libraries. TNR communities are not affected whatsoever by this change. Money will be put into a reserve fund in case something drastic happens.

Paulson asked is the City of Waukesha going to lose money with the change. Mitchell said libraries can get less money but the amount is limited. The formula has adjustments according to circulation efforts. Cummings said the formula is recalculated each year so the amounts could go up or down but a stability factor is built into the formula. A library's funding will not increase unless their circulation increases.

Mitchell said the formula is complicated and should be reviewed in three years. Crossover borrowing and capital funding was not considered because it was not part of the committee's responsibility. Dwyer agreed the formula should be reviewed by 2011 to see how it is working.

Morris asked are the librarians in favor of the formula. Hennen said yes they are. Mitchell said Jane Ameel with the City of Waukesha Library voted against the formula in committee but voted for it at the Federated Library Board meeting. All of the librarians in APL voted for it. Hennen said some librarians have concerns about the formula but they agree with it.

Ruf said changes to the formula are very small in terms total dollar amounts. Cummings said the goal was not to have a radical movement of funds.

Mader said the formula change is not about changing the tax rate and it is not about collection. It is about distribution. The formula is about fairness and stability and not meant to affect taxes. The board needs to know that it was not within the committee's charge to review tax collection or capital funding.

Swan said it would have been helpful to include the 2007 distribution values on the table included with the ordinance. Haukohl said she would like a chart comparing the new formula with the Best Fit Formula.

Motion carried 6-1 (Paulson voted no).

Discussion of the Capital Project Six-Month Status Report

Witkowski reviewed the capital projects 2008 six months status report.

Dwyer asked what is happening with project 200827 State Salt Shed. Approval of the salt shed was pushed through the system quickly. The report says the project is pending state agreement. There was an agreement with the ordinance. Why hasn't the project started? Wikowski said there is no agreement.

200416 Courthouse Boiler Replacement - Witkowski said the project is in progress and 45% complete.

200610 Substation Salt Mitigation – This project is complete for all substations.

200805 Energy Conservation – Work on this project is planned for the last quarter of the year.

200825 ADRC Program Space – Staff has moved into the ADRC.

200326 Courts Project, 200611 Courthouse Building/Grounds Security Modifications, 200623 Courthouse AHU Replacement – There will be changes to these projects in the upcoming capital plan.

200616 Medical Examiner Expansion, 200806 Law Enforcement Center HVAC, 200617 Radio Services Building Expansion/Renovations – These projects will be designed in 2008 and implemented in 2009.

9711 CTH L – This project is almost done with some close out issues.

9115 CTH Q - There is a lot of money left on this project because money was added when it was split into two phases. The project size was reduced due to cost. Any balance left when capital projects are completed returns to capital project fund balance.

9904 CTH X – This project is in the design phase. Some of the project is tied to the bypass issue.

200008 CTH E Oconomowoc Bridge; 200202 CH H, Fox River Bridge and 200420 CTH SR, Fox River Bridge and Approaches – These bridge projects are in various stages. The Oconomowoc bridge has had challenges.

200823 CTH P – No money has been spent on this project. There are conditions that need to be met before the project can move forward.

9707 CTH V – This project has a significant amount of design and right-of-way.

9903 CTH Y – This project has been delayed due to another state project in the area. Delaying the project will reduce the amount of disruption for residents and travelers.

200011 CTH L – This project is in design and right-of-way being purchased.

200104 CTH O – A second phase was added to this project.

9715 Repaving Program 2005-2008 - \$2.8 million was encumbered on July 2, 2008 for this project.

Airport Projects– Some of the airport projects are delayed pending receipt of federal money. Runway 18/36 reconstruction is done but it takes a while for the state to close out projects. 200826 Corporate Area Access Road is an active project. Project 200310 Runway 10/28 Safety Zones is waiting for federal money.

200502 Nagawaukee Park Storage/Shop – This project is 95% complete with money left.

200324 Lake Country Trail Phase 3 – This project will be bid this month.

200503 Muskego Park Maintenance Building – This project is under construction.

200504 Menomonee Park Maintenance Building – This project is being designed with construction scheduled for 2009.

Paulson asked why is so much money set aside for buildings that is never spent. He would like the estimates to be closer to the final costs.

200701 Fox Brook Park Reserved Picnic Shelter 2 – Witkowski said future appropriations are planned for this project.

200014 Bikeway Pavement Improvements – Staff are working to get money in place for the next piece of this project.

200609 Retzer Nature Center Maintenance Building – This project is in design.

200109 Implement HHS Automated Systems – Money is planned for this project in 2009.

200828 VHF Overlay – This project is approximately 46% to 50% designed.

200622 Register of Deeds Tract Index – This project will start this year.

200205 Tax Records Replacement – There is a 50/50 chance this project will be ready this year. There are no future appropriations.

200822 Assets and Facility Management System – This project is still being reviewed. It will be addressed in the next plan.

200710 Collection System Interfaces – Fifteen percent of this project is designed.

200414 County Wide Cashiering – This is a \$1 million project. It has been very time consuming for staff.

2000027 Electronic Document Management System and 200101 Internet & Intranet Infrastructure- These projects are wrapping up.

200206 Fiber for County Campus – There is one last loop of fiber needed to complete the project.

200319 Upgrade Office Suite from Windows 2000 – Some pieces are left on this project.

200621 Consolidated Network Operating Systems – Work is being done on this project.

200616 Financial Operations and Management System Study – The report is coming out next week.

200207 Telecommunications System – This project is in design.

200624 Re-Engineering IT Infrastructure, 200820 IT Infrastructure Upgrade Wiring Closets – Money is available for these projects in future years.

Correspondence

Dwyer distributed and reviewed the list of correspondence. Supervisors may request copies of listed items from Jicha.

Approve Executive Committee Minutes of July 28, 2008

MOTION: Paulson moved, Ruf second, to approve the Executive Committee minutes of July 28, 2008 as amended. Motion carried 7-0.

Meeting Approvals

MOTION: Swan moved, Ruf second, to approve Haukohl's attendance at WCA's Working Lands Initiative on September 29. Motion carried 7-0.

Legislative Update

Krahn said there is a possibility that the Byrne Grant money may be allocated this year if a second stimulus supplemental bill is considered in the fall. Negotiations broke down for mental health parity but should start up again in September. The Treasury Offset Program is out of the House and Government Reforms Committee but still has to get out of the Ways and Means Committee. 911 legislation is

moving forward. Tuma has been meeting with telecommunications people. Two legislative councils have held meetings.

Discuss Preparation of Monthly Calendar

Committee members reviewed the meeting calendar and briefly discussed strategies for developing effective and efficient committee agendas. Ruf suggested committee chairs be contacted before the monthly meeting calendar is developed to ensure accuracy.

Discuss and Consider the Following Appointments:

163-A-047: Appointment of Robert B. Peregrine to the Park & Planning Commission

MOTION: Ruf moved, Swan second, to approve Appointment 163-A-047. Motion carried 7-0.

163-A-048: Appointment of Robert Hamilton to Serve as an Alternate to the Park & Planning Commission

MOTION: Haukohl moved, Ruf second, to approve Appointment 163-A-048. Motion carried 7-0.

163-A-049: Appointment of Pamela Meyer to the Pretty Lake and School Section Lake Management Districts

MOTION: Swan moved, Morris second, to approve Appointment 163-A-049. Motion carried 7-0.

163-A-050: Appointment of Gilbert Yerke to the Phantom Lake Management District

MOTION: Haukohl moved, Paulson second, to approve Appointment 163-A-050. Motion carried 7-0.

163-A-051: Appointment of Jo L. Kapfhammer to the Federated Library Board

MOTION: Morris moved, Swan second, to approve Appointment 163-A-051. Motion carried 7-0.

Committee Reports by Committee Chairs for the Following Meetings:

August 6, 2008 – Finance – Haukohl said the committee approved four contract procurement processes. They also heard reports on capital projects, special revenue funds, contingency funds and in-rem foreclosure actions. In-rem foreclosures have increased. An ordinance is being contemplated which will reduce charges for services by 5% as an economic stimulus and tax relief measure.

August 14, 2008 – HHS – Paulson said the committee reviewed the CJCC budget and governance standards essential for public health and heard a presentation on senior dining. The committee also attended treatment court graduation. In the future, the committee plans to visit HHS vendors using department vans.

August 14, 2008 – Public Works – Swan said this meeting was held at UW-Waukesha in the Administrative Board Room. The committee approved three ordinances and discussed roundabouts and citizen speed concerns on Beloit Road. Lastly, the committee toured UW-Waukesha and talked about projects on the campus.

August 15, 2008 – Judiciary – Morris said Judge Davis gave a presentation on the future of Waukesha County's Courthouse. The committee discussed Juror Appreciation Day, which will be held September 3, 2008. Lastly, the committee heard an overview of the Sheriff's Department including an introduction of staff, budget update and review of the staffing analysis.

WCA Meeting Update

Dwyer is a member of the Local Government Institute of Wisconsin, Inc. (LGI) and recently attended a strategic planning meeting for the group. The organization is funded by WCA, Alliance of Cities,

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League of Wisconsin Municipalities and Wisconsin Towns Associations. The vision statement of the organization is "LGI will collaborate with others to find solutions for the efficient delivery and funding of local government services consistent with the needs of our citizens." The group is putting together committees to better understand what is happening in communities.

Milwaukee County will be paying their annual WCA dues.

Morris left the meeting 12:10 p.m.

MOTION: Swan moved, Haukohl second, to adjourn the meeting at 12:11 p.m. Motion carried 6-0.

Respectfully submitted,

Bonnie J. Morris

Secretary